

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Curriculum Committee Minutes**  
**April 10, 2013**

MEMBERS PRESENT

John Gamble, Chairperson  
Kelly Unger, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Jim Duffy  
Paul Faulkner  
Tyler Tomlinson

Dr. Rod Green  
Dr. Nancy Silvius  
Dr. David Weitzel

COMMITTEE MEMBERS ABSENT

Steve Corr, Member  
Jerel Wohl, Member

There were community members present.

PUBLIC COMMENT

Dana Mascaro commented on grading in the enrichment math program at Warwick Elementary.

APPROVAL OF MINUTES

Curriculum Committee Minutes from March 13, 2013 were approved as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

**Use of Medication—Policy 210**—Dale Scafuro presented changes to this policy, which include: definition of a licensed prescriber, that medication shall be administered only by a Certified School Nurse, licensed RN or LPN, or self-administered. A board member asked for clarification on the procedures according to the policy on medications for students on field trips. This procedure remains unchanged: parent would place medication in a sealed envelope with child's information and hand to teacher going on the field trip. A board member also asked about procedures regarding administering Epi-Pens in times of urgency.

**Electronic Signature Policy**—Dale Scafuro presented a new policy on electronic signatures for documents in the district requiring a signature unless a manual signature is required by law. A board member asked what kind of verification will be required for parents to use their electronic signature on district documents. Mrs. Scafuro explained that parents must sign into Infinite Campus with a unique username and password so when they use an electronic signature, we would expect this to be that parent.

**Update on World Language Study Abroad Courses**—Dr. Silvius briefly updated the Committee on the development of the Study Abroad course for Spanish. Plans are moving forward on the details of this course and the summer trip to Spain for summer 2014. Students will participate in Spanish classes at International Language School while in Spain with the entire trip being 10-12 days in July 2014. More details will follow with approvals for the course and the trip itinerary.

ADJOURNMENT

Minutes submitted by Dr. Nancy Silvius, Assistant Superintendent for Secondary Education and Administrative Liaison to the Curriculum Committee.